

I. Course Information

Welcome to AICE General Paper, a first year introductory college-level writing course. To be successful in this and other AICE classes this year, you must be able to:

- Be on time with *all* your required materials;
- Do *your own* work to the best of *your* ability;
- Be respectful of other people’s opinions;
- See the world differently by learning something new.

This course will be primarily focused on preparing you for your General Paper exam in May. The exam itself will require you to discuss and write about topics of global importance—including, but not limited to: social, economic, political, philosophical, scientific, environmental, and artistic issues. As a secondary goal, this course will also be preparing you for future AICE classes in Language and Literature. To accomplish these goals, we will be utilizing a variety of resources, including novels, poetry, film, music, art, and other miscellaneous media. You should also expect an emphasis on collegiate and career skills, such as collecting research, oral and written analysis, and critical thinking skills.

Passing this class and your exam will require you to thoughtfully analyze, evaluate, write, and discuss in various modes of discourse, many of which might seem initially difficult for you. You will encounter many successes and failures this year, both in and out of my class. How you react to these failures will likely determine your success as an AICE student.

II. Required Materials

<u>Material</u>	<u>Quantity</u>	<u>Special Notes</u>
Composition notebooks	2	▪ Basic black & white cover notebooks
Duo-tang Folder	1	▪ Any color or material ▪ Must have pockets and fasteners ▪ See below for information on organizing this material
Dividers	1 set of 3	▪ Any color or material ▪ You can also make your own, but cheaper materials may fall apart before the end of the year.
Post-It Notes	1 set of 3	▪ Regular size or larger
Pens and Pencils	3+ packs	▪ Blue or black ink ▪ Pencils are used for Scantron exams and must be #2
Paper (college-ruled)	2-3 packs	
Headphones	1	▪ Earbud or “Over-the-ear” ▪ For use during independent online activities
Student planner	1	▪ Cell phones are permitted for this purpose if you keep an online calendar

Duo-tang Organization

Cover: You may design a school-appropriate cover to suit your personal taste.

- Left or Right Pocket: Loose-leaf Paper
- Dividers:
 - Section 1: Syllabus & Rubrics
 - Section 2: Student Portfolio
 - Section 3: Grading Log & Returned Papers

III. Rules & Expectations

1. Follow directions *quickly*.
2. Have out all materials *before* morning music ends.
3. Never interrupt *anyone*—including Hampton—while they are speaking.
4. Raise your hand for permission to speak or leave your seat.
5. Keep Hampton Happy.

IV. Grading Scale & Categories

For most assignments, you will receive one of four grades based on the “mastery” of my content: A (100%), B (85%), C (70%), and F (0%). You will be responsible for keeping an up-to-date log of your current grades in your Duo-tang folder. These grades correspond to one of the following:

Letter	Percentage	Mastery Level	Information
A	100%	Advanced Mastery	This assignment expresses an in-depth understanding of the material and is well-supported with relevant details and examples.
B	85%	Mastery	This assignment is supported by relevant examples, but could still press deeper in its analysis.
C	70%	Initial Mastery	This is assignment contains little support or evidence to substantiate the claims being made.
F	0%	Non-Mastery	The student has shown below a level of initial mastery by offering no support or explanation on the assignment. Or The student has failed to fully complete the assignment.

My grading categories are not determined by traditional categories, such as quizzes, tests, or participation, but by the skills you are expected to master. You will complete 6 to 8 assignments per quarter and receive approximately 8 to 12 grades per quarter, as some assignments fit into multiple categories, such as a test that contains grammar, writing, and reading questions. Your grading categories and percentages are:

- Grammar & Language 20%
- Writing & Research 35%
- Speaking & Listening 15%
- Reading 30%

V. Rubrics

Most of the assignments you complete in this class will be graded using a particular rubric (these will be given later in the year). Rubrics allow you to see specifically which areas of an assignment have achieved mastery and those that have not, so you are able to improve accordingly.

VI. Revising Work

Once a semester, you will be given the opportunity to revise one assignment and turn it in for a better grade. However, it is required that the student show that they understand a concept more deeply before they attempt to revise an assignment. This can be achieved through

student/teacher conferences, “Prove-It” essays, or by other means. You will also be given the opportunity to earn more than one revision per semester when applicable. See your instructor for more information.

VII. “I Missed a Day” Policy

A typical reason for poor grades in the AICE program is failure to collect assignments after an absence. Marion County policy states: “The student shall have one (1) day for each day absent—excused or unexcused—to make up any work missed.” This means if you are absent on a Monday, you have Tuesday to make up your work, and it is due on Wednesday. This same rule applies for two (2) to ten (10) day absences. Out of School Suspensions (OSS) have a different policy of accepting work at half credit (50%) as a maximum. Although this is a county-mandated policy, it is also heavily influenced by your instructor’s discretion.

Your primary means of getting missed work for my class is through my website: **jhampton.pbworks.com**. You’ll find links to class handouts, presentations, and homework given that day. Assignments on my website are colored-coded for your ease:

- No highlighting means you are not required to complete the assignment.
- **Yellow highlighting** means you must complete the assignment.
- **Blue highlighting** means that the assignment was taken for a grade.

As an AICE student, you are required to have weekly access to a computer to check for missed work. If you do not have access to a computer, befriend someone who does, or plan to come in before or after school. If you ask me about missed work during class, I will direct you to the student computers in my classroom during warm up time and you can access my website there. I cannot answer any questions about missed work during class. If you are absent and cannot come in before or after school *and* you do not have access to a computer *and* you fail to collect your missed work, then you will likely not succeed in the AICE program.

VIII. Late Work & Emergency Tickets

AICE Language is a college-level course and reflects the realities of college: late work is not accepted, unless it falls into the “I Missed a Day” policy stated above. However, because emergencies happen, you will receive two (2) late tickets to use this year. These tickets will allow you to turn in your assignment in this class up to 24 hours after the due date, or 48 hours if the tickets are combined. These tickets should be used for legitimate, unforeseen emergencies only.

Assignments are due the period in which you have me, not after. I will not print your assignments, nor will I accept emailed work, unless I specify otherwise. Do not come to me with your computer or printer problems the day your assignment is due; it is your fault for waiting until the last minute to complete your assignment and/or print it out. If your computer and/or printer dying were truly an emergency, then use one of your emergency tickets.

To submit one or both of your late tickets, see your instructor for instructions. In most cases, tickets are deducted automatically when an assignment is submitted late. To keep track of how many tickets you’ve used this year, check the “late ticket” category on your Portal: if it says 0%, you’ve used none of your tickets; if it says 100%, you’ve used both of your tickets. And, don’t panic: these grades are not factored into your actual class average!

IX. The Honor Code

Cheating and plagiarism represent the theft of someone else’s ideas or work, either by soliciting answers on a quiz or test, copying an assignment, or by misrepresenting the true sources of your writing. To promote academic integrity, we encourage a sense of fair play with credit sought only when it is deserved. The Academic Honor Code was created to establish a common understanding among staff, students, and parents as to what constitutes cheating. All persons involved in an incident of cheating will be disciplined. This includes those who knowingly supply answers or other information to students and those who utilize that information. Students who cheat will face other disciplinary actions, including suspension from school and removal from the AICE program. For more information on the Honor code, please consult your Student Handbook.

X. Calendar

Unit	Information	Weeks
	FALL TERM	
1	<ul style="list-style-type: none"> ▪ Introduction to AICE General Paper <ul style="list-style-type: none"> ○ Includes summer reading information review ▪ Vocabulary Strategies <ul style="list-style-type: none"> ○ Includes introduction to bi-weekly current events assignment 	2 2
2	<ul style="list-style-type: none"> ▪ Understanding Fiction <ul style="list-style-type: none"> ○ Reader response, formalism, philosophical, moral criticisms ○ Includes introduction to MLA Style ○ MLA paper 	6
3	<ul style="list-style-type: none"> ▪ <i>The Crucible</i>, Miller <ul style="list-style-type: none"> ○ Historical, biographical criticisms ○ MLA paper 	6
	SPRING TERM	
4	<ul style="list-style-type: none"> ▪ Student-selected novels #1 (Fiction) <ul style="list-style-type: none"> ○ <i>Memoirs of a Geisha, The Help, Ender’s Game, Lovely Bones, The Perks of Being a Wallflower, or Water for Elephants</i> (selections are subject to change) ○ Archetypal and genre criticisms ○ MLA paper 	4
5	<ul style="list-style-type: none"> ▪ Understanding Non-Fiction 	4
6	<ul style="list-style-type: none"> ▪ <i>Fast Food Nation</i>, Schlosser 	6
7	<ul style="list-style-type: none"> ▪ Students-selected novels #2 (Non-Fiction) <ul style="list-style-type: none"> ○ <i>Factory Girls, The Immortal Life of Henrietta Lacks, The Boy Who Harnessed the Wind, Long Way Gone, Pot Inc., Columbine</i> (selections are subject to change) ○ Advocacy Project 	6