Mr. Hampton's iMovie Cheat Sheet
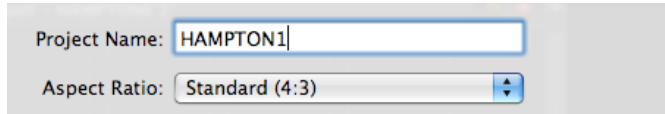
1. Creating a New Project

   Open iMovie (the icon on the dock that looks like a star).

   File → New Project.
   Name your project as *your* last name(s) and period number.
   Set your Aspect Ratio to Standard 4:3.
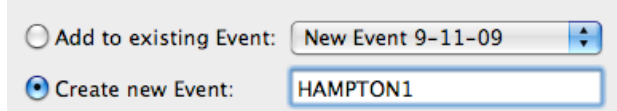

2. How to Make a Video

   On the left side of the program, click on the icon shaped like a video camera.

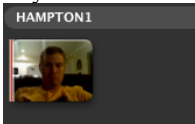   Hit the Capture button.
   Create new Event and save it as *your* last name(s) and period number.

   Your video will begin recording.
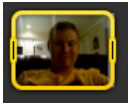   When done recording your clip, press the STOP button.
   When done recording for your project, click the DONE button. Your video(s) will now be in the lower half of your screen.

3. Adding Video to your Project

   Click on the desired clip that you wish to add to your Project.
   You will see yellow side bars appear around your clip.

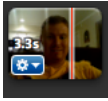   Use these bars to clip your selection if it needs trimming.
   With the desired section of your clip highlighted, click, hold, and drag your clip to the Project window on the top of the screen.
   Once your clip has been placed in the Project area, you can edit your video.

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4. Editing your Video

   In the Project area, hover your mouse over your clip. You will see a "cog wheel" appear. Click on the "cog wheel."

   From here, you can edit the video or the audio.

5. How to Add an Image From File

   Open the "iPhoto" program (it looks like a picture/camera in the dock).

   File → Import to Library.
   Find your file on the computer.
   Click Import.
   Skip to Step 7 for instructions in iMovie.

6. How to Add an Image from the Internet

   Open the "Safari" program (it looks like a compass in the dock).

   Navigate to the website you wish to find pictures on.
   Once you have found an image, CONTROL click on the image.
   Select "Add Image to iPhoto Library."
   Proceed to Step 7 for instructions in iMovie.

7. Adding an Image to your Project

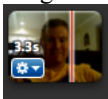   In iMovie, on the ride side, click on the icon that looks like a camera.

   Scroll to the bottom of the screen that appears. Your iPhoto images should be the last photos available.
   Click and drag your photo to the top Project window.

8. Editing your Picture

   In the Project area, hover your mouse over your picture. You will see a "cog wheel" appear. Click on the "cog wheel."

   From here, you can edit the picture, the time it is shown, or modify the Ken Burns effect.

9. Adding Voice Over to an Image

   Click on the icon that looks like a microphone.

   Click on the image in the Project window that you wish to do a voice over on.

   [PLEASE NOTE: Set your display time for that image for more seconds than you plan to make audio—if your image is set to 4 seconds, you will only be able to record 4 seconds of audio. Adjust your image accordingly!]

Record your audio.
If done early, press the space bar to end your recording.
To delete an audio recording, click on the purple audio bar beneath your selected image. Hit the delete key.

10. Adding a Title/Credits

To add a title to a picture or video clip, click on the icon that looks like the letter T.

Choose the kind of title/credits that you wish to add.
Click, hold, and drag that Title to the video or picture in the Project window you wish to add it to.
You can choose to add it to the beginning, end, or an entire video/picture.

11. Adding Music

To add music, click on the icon that looks like music notes.

Choose from iMovie sound effects, iLife sound effects, or from songs imported in iTunes.

12. Adding Transitions

To add a transition in between images and videos, click on the icon that looks like an hour glass.

Choose the kind of transitions that you wish to add.
Click, hold, and drag that Transition to the video or picture in the Project window you wish to add it to.
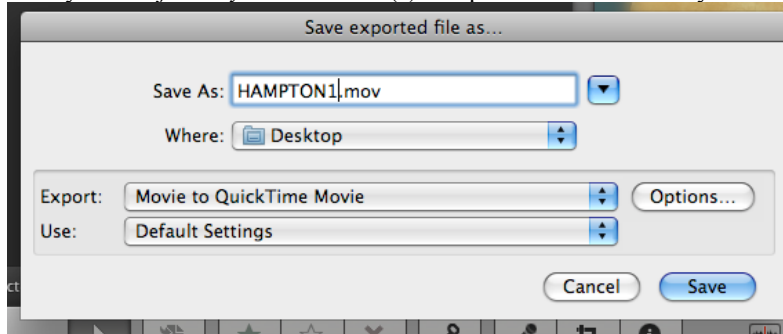You can choose to add it to the beginning, end, or an entire video/picture.

13. Exporting your Project

Your Project will auto-save by itself every few minutes, but in its current form it is unreadable on other computers. Thus, you need to export it to a different format.
In iMovie, click Share → Export using Quicktime.
Save your Project as *your* last name(s) and period number. Save your file to the DESKTOP.

Click "Save."